

**Agenda Item No:** 16 **Report No:** 136/15  
**Report Title:** Scrutiny Committee Work Programme 2015/16  
**Report To:** Full Council **Date:** 14 October 2015  
**Cabinet Member:** Councillor Elayne Merry  
**Ward(s) Affected:** All wards  
**Report By:** Nazeya Hussain, Director of Business Strategy and Development  
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#### **Purpose of Report:**

1. To seek Council's approval for the Scrutiny Committee's Work Programme for 2015/16.

#### **Officers Recommendation:**

2. That Council agree the Scrutiny Committee's Work Programme for 2015/16 as set out in the Appendix.

#### **Reason for Recommendation**

3. To meet the requirement of the Council's Constitution with regard to the preparation, execution and adjustment of the work programme.

#### **Information**

- 1 Scrutiny is a process for councillors to review decisions and policies of the Council and Cabinet, and to consider whether they are right for the District. Scrutiny gives councillors the opportunity to explore issues in depth and undertake reviews on specific topics where appropriate as well as examine the Council's performance.
- 2 The Scrutiny Committee agreed its Work Programme, as set out in the Appendix, as its meeting on 18 June 2015. For the Scrutiny Committee, the work programme may require more flexibility than some other committees, to allow for the scrutiny of emerging issues during the year. However, there are a number of on-going issues that form the normal part of the Committee's business, such as monitoring of the Council's performance and the Council's budget.

- 3 These standard items, together with some further items which the Committee has previously agreed, are included in a draft work programme set out at Appendix A.
- 4 Two topics have already been included in the Work Programme as they were agreed at the Full Council meeting on 25 February 2015. These are:
  - Village Agent Schemes
  - Lewes District Council becoming a Living Wage authority

### **Financial Appraisal**

- 5 An annual budget of £1,000 is available to support the work of the Scrutiny Committee and its Scrutiny Panels. Any costs associated with the proposed work programme are expected to be minor and can be contained within that budget.

### **Legal Implications**

- 6 This report gives effect to the council's Scrutiny Procedure Rules, which requires the annual Work Programme to be submitted to Council for approval.

### **Risk Management Implications**

- 7 There is no requirement for an analysis of risk.

### **Equality Screening**

- 8 An equalities analysis is not considered necessary for this routine monitoring report. Individual projects and service areas are subject to separate equality analysis as part of the Council's wider equality programme.

### **Background Papers**

- 9 None

### **Appendices**

- 10 Appendix A – Scrutiny Committee Work Programme 2015/16

## Appendix A

### Scrutiny Committee Work Programme 2015/16

<b>May 2015</b>	No meeting
<b>June 2015</b>	Chair of the Council's Annual Business Report Consider Work Programme Performance Monitoring – Quarter 4
<b>July 2015</b>	No meeting
<b>August 2015</b>	No meeting
<b>September 2015</b>	Village Agent Schemes Scoping Report Living Wage Scoping Report Performance Monitoring – Quarter 1
<b>October 2015</b>	No meeting
<b>November 2015</b>	Performance Monitoring – Quarter 2
<b>December 2015</b>	No meeting
<b>January 2016</b>	Consider budgetary matters and report to Cabinet Voluntary Sector Monitoring
<b>February 2016</b>	No meeting
<b>March 2016</b>	Consider crime and disorder matters Performance Monitoring – Quarter 3
<b>April 2016</b>	Consult relevant bodies for suggestions for 2015/16 Work Programme